



## Career Opportunity

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### **RESIDENT ASSESSMENT INSTRUMENT COORDINATOR**

#### **MDS-RAI Coordinator Part-Time**

Caressant Care on Mary Bucke (St. Thomas)

The preferred candidate of this newly Management position must be a current regulated or licensed health care practitioner with a minimum of three (3) years clinical, project leadership or management experience. Internal staff member who knows the interdisciplinary team members and is familiar with home policies on assessment and care planning processes preferred.

The recommended qualifications are as follows:

- a.) Demonstrate interest in the RAI Coordinator role
- b.) Demonstrate success leading new initiatives
- c.) Well developed oral and written communications skills
- d.) Well organized with excellent time management skills
- e.) Strong problem solving abilities
- f.) Proficient computer skills

Responsibilities:

- i) Attending all Long-Term Care Homes Common Assessment Project education sessions.
- ii) Participating in the planning and organizing of the home RAI process change
- iii) Monitoring and providing on-site support to all RAI users in the home
- iv) Ensuring a resident assessment schedule is developed, completed, current and accessible to all RAI Users.

- v) Overseeing the RAI process according to home policies, MOHLTC regulations, College Standards of Practice and interRAI requirements.
- vi) Ensuring MDS assessments, resident assessments protocols and care planning are completed in a timely fashion.
- vii) Overseeing the development and co-ordination of the data submission process
- viii) Attending the Data Submission Web-Ex training.
- ix) Reviewing, preparing and submitting RAI data quarterly to the Canadian Institute for Health Information (CIHI)
- x) Generating and reviewing RAI-MDS 2.0 Output Reports with leadership team, front line staff and PSW's and facilitating their use in clinical and operation decision-making.

Interested candidates should respond by fax as soon as possible to:

**Ms. Barbara Pierce-Nagel - Administrator**  
**Caessant Care Mary Bucke**  
**4 Mary Bucke Street**  
**St. Thomas, Ontario N5R 5S6**  
**Fax: (519) 631-8362**

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